



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution		St Thomas College, Ranni
• Name of the Head of the institution	Dr Sneha Elcy Jacob	
• Designation	Assistant Professor	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	04735226238	
• Mobile no	9847888783	
• Registered e-mail	stcranni@gmail.com	
• Alternate e-mail	iqacstcranny@gmail.com	
• Address	Pazhavangadi P O	
• City/Town	Ranni	
• State/UT	Kerala	
• Pin Code	689673	
2.Institutional status		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Co-education	
• Location	Rural	
• Financial Status	UGC 2f and 12(B)	

• Name of the Affiliating University	Mahatma Gandhi University				
• Name of the IQAC Coordinator	Dr Rigy Idiculla				
• Phone No.	8547515383				
• Alternate phone No.	04735226238				
• Mobile	9446978383				
• IQAC e-mail address	iqacstcranny@gmail.com				
• Alternate Email address	iqac@stthomascollegeranni.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.stthomascollegeranni.com/documents/AQAR%202021-22.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.stthomascollegeranni.com/documents/Academic%20Calendar%202022-2023.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	76.10	2007	31/03/2006	01/04/2013
Cycle 2	B	2.69	2016	17/03/2016	16/03/2021
6.Date of Establishment of IQAC			07/06/2004		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	5	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<ul style="list-style-type: none"> • The institution got ISO certification • Two day Induction programmes were Organized First year students • Two programmes on Gender Awareness and two programmes on Laws in place for the Protection of Women were conducted • 6 programmes on Skill Development and hands on training under various heads were conducted • A number of workshops and seminars were conducted on Research Methodology 		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
IQAC decides to organise Induction Programs for first year students	Two day Induction programmes were Organised First year students
IQAC decides to organise Gender Awareness Programs for students	Two programmes on Gender Awareness and two programmes on Laws in place for the Protection of Women were conducted
Decides to conduct skill development programmes	6 programmes on Skill Development and hands on training under various heads were conducted
Decides to organise programs on Intellectual Property Rights	A programme was conducted on Intellectual Property Rights
Decides to organise Career Guidance Programmes	A number of Career Guidance Programmes were organised
Decides to organise seminars on Research Methodology	Workshop and seminars were conducted on Research Methodology
Decides to Conduct seminars on Biodiversity	Seminars were conducted on Bio Diversity
Decides to organise Programs to encourage Entrepreneurship and Innovations	Enterpreneurship awareness camp was organised and webinars to encourage innovations also were also conducted
Decides to organise FDP for Teachers and Non Teaching staff	Two Day Faculty Development Program for Teachers and Non-Teaching staff was organised
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	20/01/2023

15. Multidisciplinary / interdisciplinary

Our institution is affiliated to Mahatma Gandhi University and as per the guidelines of the university our institution promotes multidisciplinary approach in teaching and learning. The fifth semester elective courses for UG students provide them opportunity to learn other disciplines which enables them to broaden their area of study. Various departments provide certificate courses which is open to students of all disciplines thereby developing in students the culture of multidisciplinary approach. Students at UG and PG level take up projects which are interdisciplinary in nature. Often students form teams to participate in various competitions and programmes at institution level and also at other colleges, these teams constitute students from different disciplines. Moreover IQAC organises workshops and seminars for both teachers and students which are multidisciplinary in nature.

16. Academic bank of credits (ABC):

Since the students of college have not become a part of Academic Bank of Credits, we are not a beneficiary of the scheme.

17. Skill development:

The college provides ample opportunities to the students, majority of whom are hailing from rural and poor backgrounds, to chisel their capabilities, and test and prove their mettle in various national, state, local and regional levels of platforms. Various departments and forums in the college like Film club, Vimukthi club, Reader's club, Speaker's club, Fine Arts Club, Photography club, Quiz club, Histrionic club, Elocution and Debate clubs, Fashion designing club, Music club and choreography club organize interdepartmental and intradepartmental competitions like short film making, quiz, debate, slogan writing, poster designing, elocution, cartoon drawing, caption writing and photography.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our college has always laid emphasis on promoting regional languages, and Indian tradition and culture. Medium of instruction is in bilingual mode in all examinations either in English or

Malayalam. Indian language, literature and culture are included in the syllabus. English Common Course 'Fine Tune your English,' Core courses 'Language and Linguistics' and 'Indian Writing in English' are some examples. Similarly in Malayalam, courses like 'Malayala Gadhya Rachenakal', 'Katha Sahithyam', 'Dhrishya Kala Sahithyam' etc, and in Hindi, courses like 'Poetry, Grammar and Translation' 'Prose and One Act Plays', 'Short Stories and Novel' etc, help in promoting Indian languages and culture. National Hindi Day and International Hindi Day are celebrated every year as part of promoting Hindi. Apart from that, a number of seminars and webinars are conducted stressing the relevance of learning Hindi. Malayalam course 'Dhrishya Kala Sahithyam' focuses on various art forms of Kerala. Workshop on 'Kathakali' and stage show on 'Koothu' conducted disciplines except English. Students can answer

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Since our institution is affiliated to MG University we follow courses as per the syllabus prescribed by the University, the faculty members of our institution after detailed discussion and deliberations design PO, PSO, CO and CSO for all the courses offered by the institution. The faculties prepare teaching plan every year according to the outcomes clearly stated in the website and through a systematic evaluation system IQAC takes stock of the outcomes attained, the evaluation system includes Internal Exams, viva, Seminars, assignments, group discussions, debates etc. A number of faculty members have attended Faculty Development Programmes on Outcome Based Education.

20.Distance education/online education:

In teaching, learning process Covid Pandemic opened new platforms of Digital learning, during the Pandemic period classes were conducted on online mode, classes were conducted using platforms like Google Meet, G-suit, Google Classroom etc Videos and voice clippings were also shared among students. Examinations were also conducted on online mode. A large number of teachers attended Faculty development programmes on new Techno-Pedagogical tools, courses attended were mainly on MOOC, Moodle etc. Students were also encouraged to attend such courses.

Extended Profile

1.Programme

1.1 339

Number of courses offered by the institution across all programs

during the year

File Description	Documents
Data Template	View File

2.Student

2.1 775

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 88

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 884

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1 50

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2 58

Number of sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	339
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	775
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	88
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	884
File Description	Documents
Data Template	No File Uploaded
3.Academic	
3.1 Number of full time teachers during the year	50
File Description	Documents
Data Template	No File Uploaded

3.2	58
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	51
Total number of Classrooms and Seminar halls	
4.2	3530677
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	69
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Since our college is affiliated to Mahatma Gandhi University, we follow the curriculum prepared and designed by the university. 1st year students are given awareness regarding all facilities provided in the institution and also scholarships and free ships provided by the government, the institution and non-government agencies. Students are also made aware of POs, PSOs and Cos of various programmes. In the beginning of every academic year all departments prepare timetable and teachers prepare teaching plan accordingly. With the outbreak of Covid- 19, when students could not come to college, teachers took online classes using platforms like Google meet, Zoom etc, audio clippings relevant to curriculum also were posted in WhatsApp, Google class room, Telegram etc. In between when off-line classes were conducted sufficient instrumentation facility was given to the students for their practical classes. Our institution has a very transparent and efficient student evaluation system; apart from class tests conducted at department level, an internal exam and model exam is

conducted at the college level. Special attention is given to weak students, Remedial coaching is provided to them. PTA meeting are regularly held to update regarding their children's performance. Through all these methods effective curriculum delivery is ensured.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Nil

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

3

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

166

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1.3.1 Institution integrates crosscutting issues. Diverse programs are offered by various departments of the institution crosscutting issues relevant to environment, gender, human values etc. Environmental Studies and Human Rights have been incorporated into fifth semester UG syllabus as per new UGC regulation. Both UG and PG programs offer courses during various semesters sensitizing students in areas like Gender studies, Human Rights, Renewable energy, Nationalism, Civic sense etc. Our college also provides Value and Moral Education through classes and training programs. Every Friday teachers and students give messages on moral values and ethos of our country. Nature Club, Bhoomitra Sena, Social Service Club etc function to promote values relating to crosscutting issues among students. The institution has an effective waste collection and disposal system and Rain Water harvesting system. Apart from these activities, the IQAC, NSS and NCC of our institution organize a number of programs on Gender Sensitization, Environment protection and Waste Management, Professional Ethics etc. Important national and international days like Independence Day, Constitution Day, National Unity Day, Ozone Day, International Day on Elimination of all forms of violence against women etc are celebrated in the campus.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

339

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

215

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	https://naac.stthomascollegeranni.com/wp-content/uploads/2024/04/Analysis_agar_22_23.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://naac.stthomascollegeranni.com/wp-content/uploads/2024/04/Analysis_agar_22_23.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

224

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

35

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

The institution identifies and caters to the diversified needs of the students from different backgrounds and of varied learning capabilities through systematic and scientific procedures

- Induction programme for UG and PG beginners help them to get an idea about the rules and regulations of the college, privileges, opportunities etc.
- Program wise bridge course is conducted at the entry-level to bridge the gap between senior secondary and the college-level teaching-learning process. It is designed envisioning the ease of transition and nurturance of academic skills in young minds
- Orientation classes were conducted to ignite their mind with positive thinking and worthy living

The aptitude test gave teachers an idea about the learning level of students. The slow learners were provided with remedial coaching, peer teaching, simplified academic materials, tutorial and counselling sessions. Advanced learners were encouraged to participate in various national level competitions. Scientific workshops/seminars and skill development programmes were also organized. PG department offers free JRF/NET coaching for students. Various clubs were also conduct programmes enforcing student participation.

For all the students, various departments conducted certificate courses focussing the importance of addition skills for better living. Internship is also provided for better understanding of the subject area.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
775	56

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

problem solving methodologies are used for enhancing learning experiences

The institution has a number of mechanisms to assess the learning levels of students after their admission to college; in order to cater to the needs of advanced learners and slow learners various programmes are organized. Soon after students are admitted to college, a test is conducted to assess their mental aptitude and their strength in the subject. Accordingly they are divided as slow learners and advanced learners. A bridge course is provided to students to bridge the gap between what they have learned at school level and what they are going to learn at college level, later on remedial classes are also provided to slow learners. Peer teaching is another method which is in place in the institution which also enables slow learners to come forward, above all self learning materials are also provided to students in order to address their backwardness in studies.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

2.3.2. Teachers use ICT enabled tools for effective teaching learning process

ICT is a scientific, management technique which can minimize the teaching learning technology gap between today and future. A skilled teacher can bring out creativity of students only if he/she is digitally literate and understands how to integrate it into curriculum. This can lead to higher order thinking skills; provide creative and individualized options for students to express their understandings. Since special care needs to be taken for the development of ICT in the institution in order to move from traditional 'teacher-centric' styles to 'learner-centric' styles, our Institute adopts the following ICT Tools:

1. Projectors are available in different classrooms, labs and seminar halls
2. Desktop and Laptops are arranged at Computer Lab and Faculty cabins
3. Printers and Scanners are installed at all prominent places.
4. Photocopier machines (5) are available in the campus.
5. Three seminar halls are equipped with all digital facilities.
6. One smart board is installed in the campus.
7. Online Classes are taken through Zoom, Google Meet, Google Classroom etc.
8. Completely furnished Language Lab is available in the campus.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

51

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

51

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

25

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

473

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

2.5.1. Mechanism of internal assessment is transparent and robust in terms of frequency and mode

The internal examination Committee (IEC) monitors the time-bound, smooth and transparent implementation of Continuous Internal Evaluation and ensures that the college adheres to academic calendar, which is drafted in tune with the University Academic Calendar. IEC and Discipline Committee monitor the smooth conduct of exams. Students, who miss internal exams, are provided retests. Monthly attendance is displayed in the notice board.

Practices ensuring transparency

- Dates of internal exams are included in the academic calendar and are informed well in advance
- Two centralized exams and two department tests are conducted

during a year

- Valued answer scripts are returned within a week.
- Question paper discussion and return of answer scripts are done regularly
- Monthly attendance report is published
- Students are supposed to submit assignments within stipulated time
- Internal marks are uploaded in the university portal

Practices ensuring robustness

- Seating arrangement in exam halls with students belonging to different streams.
- Teacher squads inspect malpractices.
- Additional exams and retests for slow learners and special students.
- PTA meeting- One to one interaction of parents and teachers
- Appropriate remedial/ support mechanism.
- Consolidated internal mark sheets are exhibited on the notice board

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

2.5.2. Mechanism to deal with internal/external examination related grievances is transparent, time bound and efficient

The continuous evaluation process of the college is done through Group Discussion, Unit Tests, Assignments Submission, Field Visit/ Field Work and Seminars. Internal examinations are conducted regularly as per the schedule given in the academic calendar. Performance of students is displayed on the Notice board. Remedial coaching and personal guidance are provided to slow learners. The following measures are adopted for internal assessment

1. Internal Examination Committee schedules the internal examination; one internal and one Model exam is conducted during each semester at institution level, a part from that class tests are also conducted at department level.
2. The committee collects question papers from all departments,

allocates duty to teachers, arranges the exam hall, collects the result of internal exam and displays the results on notice board.

3. Collecting grievances: If there is any grievance regarding internal exam, students are supposed to report it to the HoD in a prescribed form and duly filled form will be handed over to the Grievances Cell. Grievances Cell will provide clarification for the grievance and it is recorded. The same is reported to internal examination committee.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

2.6.1. Programme outcomes, Programme specific outcomes and course outcomes for all Programme offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has clearly stated learning outcomes of the Programs and Courses offered by it. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students. Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students. The importance of the learning outcomes has been communicated to the teachers and students. The institution is running Under Graduate (B.A, B.Sc, B. com) Self finance (Tourism Studies- BTM and MTM) and Post Graduate (M.Sc. Physics, Chemistry and M.Com) courses for students. In the academic year 2013-14 there were 13 subjects taught in the college viz. English, Hindi, Malayalam, Political Science, Economics, History, Physical Education, Chemistry, Physics, Botany, Zoology, Mathematics and Commerce. In addition to this, 5 year integrated M.Sc program on Artificial Intelligence (at present it is a Self Finance course for 5 year, after 5 years it will become aided) was started during this academic year. The COs, PSO and POs of all programs are displayed in the college website.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution

St. Thomas College Ranni is affiliated to Mahatma Gandhi University, Kottayam; hence we follow the curriculum designed by MG University. The Programme Outcomes, Programme specific Outcomes and Course Outcomes are evaluated by the institution and the same are communicated to the students through department and classroom meetings, the same is displayed in department notice board. When we analyze attainment of POs, PSOs and COs, it has been observed that passing percentage of the students is increasing progressively. Besides, students' progression to higher studies; that is from Under Graduate to Post Graduate course seems to be increasing consistently. In a similar way, the ratio of students' placement is also increasing. We took feedback from all the stakeholders and as per their suggestions changes are being made.

The following measures are undertaken

1. The institute followed the Academic Calendar of our affiliated university
2. All the subject teachers prepared Semester-Wise evaluation Reports.
3. Internal examination committee analyzed evaluation reports of results
4. The Institution considered Feedback from the Stakeholders for the attainment of PO, PSO and CO.
5. Placement committee took the review of the Students' Progression to Higher Studies and Placement

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

220

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.stthomascollegeranni.com/documents/AQAR-2023/IOAC_REPORT_2022-2023_.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Nil](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

928800

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	http://online-wosa.gov.in/wosb/resources/wpublic/results/AFEC/Result_AFEC_third_level_SEC_meeting.pdf

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

For the promotion of innovation, IEDC conducted workshops in combination with various department associations . Workshop on Building Innovation and Startup Ecosystem, ``The Awareness Program on Intellectual Property Rights``, Product Development workshops, change makers summit, Design workshops, talk on "Innovation for sustainable living and Environment protection" etc were some among them. To ignite the young innovative minds IEDC launched IDEA BOX and Idea Fest provides students an opportunity to present their ideas, which can be converted into practical real - world solutions.

Other programmes included Exhibition cum sales program, Mehandi designing competition to nurture the entrepreneurship and business skill set of designer students , maker fest -the craft making competition to extract creativity from the students and to find out marketability in making customised craft materials from waste materials, Inspire talk series and Founders talk, Induction Programme for first years, Start Up Awareness camp, visit to other technology business incubation center. food-o- extravaganza, idea pitching for school students , peer to peer interactive session, innovation film contest, Young Innovators Program (YIP) internship training, MoU with Mahatma Gandhi University Business Innovation and Incubation Center etc.

The College secured the Top Performer Award by Kerala Start Up Mission.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://naac.stthomascollegeranni.com/wp-content/uploads/2024/04/innovation-report.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

8

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	https://naac.stthomascollegeranni.com/wp-content/uploads/2024/04/Supporting-document-for-research-scholar.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers

in national/ international conference proceedings year wise during year

11

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

During the academic year 2022-2023, the institution undertook numerous extension and outreach programs in collaboration with various entities such as NSS, NCC, government bodies, trusts, educational institutions, and NGOs. These initiatives covered a wide array of themes including social issues, health awareness, gender sensitization, education, and career guidance. Notable activities included clothing donations, gender awareness seminars, anti-narcotic rallies, blood donation camps, support for differently-abled children, and assistance with job fairs for women. Additionally, motivational classes, legal awareness sessions, and various educational support initiatives were conducted. In total, 1222 students actively participated in these endeavors, contributing to societal welfare and gaining valuable learning experiences. These efforts not only benefited the community but also empowered students to engage in meaningful community development efforts, reflecting the institution's commitment to holistic education and social responsibility.

File Description	Documents
Paste link for additional information	https://naac.stthomascollegeranni.com/wp-content/uploads/2024/04/3.4.1.-Report-of-the-Extension-Activity-2022-23.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1222

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

11

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES	
4.1 - Physical Facilities	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
Nil	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.	
Nil	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.	
25	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded
4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)	
4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR	

in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is partially automated.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

28

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution frequently updates

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

69

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the

Government during the year

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

Nil

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

152

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

45

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

45

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students play an active role in all activities of the college, to ensure the same their representation in academic and nonacademic bodies and various committees are ensured. Student's

representation in all important bodies is ensured by the college. The College Union is formed every year following the norms set by the University to which the Institution is affiliated. Student representatives are there in IQAC, Green Audit Committee, RUSA Committee and they actively participate in various other Committees, Clubs and cells of the college like, Nature Club, Bhoomithra Sena, Women's Forum, Men's Forum, Vimukthi Cell, Anti Sexual Harassment Committee, Maintenance and Utilization Committee, Gender Justice Forum, etc. NCC and NSS unit of the college play a very important role in moulding the life of students and in their multi-faceted development. The student representatives actively participate in sports committee, cultural committee, magazine committee, etc. The college provides ample avenues for developing technical skills, updating knowledge, personality development and service to the society through various associations and clubs. To develop Innovation and Entrepreneurship among students, the Institution's 'Innovation and Entrepreneurship Development Centre of the college in particular contributes tremendously. Student's grievances are addressed through Students' Grievance and Redressal Cell and Internal Complaint Committee. Utilization of the support and ideas of the students is the paramount requirement for the prosperity and well-being of our institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

132

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association contributes significantly

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

C. 3 Lakhs - 4Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Governance is in accordance with vision and mission

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

There is effective leadership

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

strategic plan is present

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

it is effective

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective measures

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

35

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There is effective appraisal system

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Audit is conducted regularly

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

strategies are in place

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell has contributed significantly for institutionalizing the quality assurance strategies and processes; it plays a very important role in quality enhancement by organising seminars, webinars, workshops, etc. It also supervises the extension activities of various departments, NCC and NSS. Internal Academic Audit: Internal Academic Audit is conducted at the end of every academic year by a committee headed by IQAC coordinator in order to maintain quality in the institution. Visits are made to each department; teachers make presentations regarding the performance of their respective departments and evaluation is done based on their presentation and corresponding documents provided by them. Feed back of students are given utmost importance, PTA meetings both general and department wise are conducted regularly; these act as platforms for students and parents to present their suggestions and grievances. Feedback is taken from students and parents after the meetings. Apart from this feedback from students and parents are taken by providing them feedback forms online. The feedbacks received are discussed in detail in IQAC and Staff Council meetings and their requirements are addressed at the earliest.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Under the leadership of IQAC Internal Academic audit is conducted every year and feedback forms are given to students to assess curriculum and teacher's performance, at the end of every academic year, feedback is also collected from parents, Alumni and employers. Internal Academic Audit is conducted both at department and institutional level as per NAAC guidelines every year. Each Department is expected to maintain and update about 40 files which are closely monitored by IQAC, every year during the Academic Audit a close eye is kept regarding maintenance of Department files and stock register. The feedback from all stakeholders are collected, which is discussed in IQAC meetings and college staff council meetings, based on the same decisions are taken. Each department submits an annual proposal to IQAC regarding the activities and programs they propose to conduct during the coming academic year, in accordance with the report submitted by them, an academic calendar is prepared.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.stthomascollegeranni.com/IQACAnnualreports.php
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

measures are effectively initiated

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system
Hazardous chemicals and radioactive waste management

The institution follows the 3R policy of Reduce, Recycle and Reuse in managing the waste generated in campus. An MoU has been signed between the Principal, St. Thomas College, Ranni and Clean Kerala Company Limited, Thiruvananthapuram for implementing sustainable waste management practices in the college.

Solid Waste Management

- A four-compartment waste disposal unit- "Collectors at School"- donated by SuchithwaMission is installed in the college.
- Plastic and paper waste collected in this unit is periodically shifted to non-hazardous waste disposal units run by the Pazhavangadi Panchayath.
- A part of the paper waste is collected by external agency for recycling Green protocol followed on the campus enforces minimal use of plastic.
- Food waste is deposited in the pipe compost units.
- Vermicompost units are used for the disposal of all sorts of biodegradable wastes from the garden, kitchen and canteen.
- Biogas plant is used for disposing, recycling and reusing kitchen waste and food waste in the hostel.
- Incinerators (Both electric and non-electric) are used for proper disposal of sanitary napkins.
- Students carry lunch in steel boxes.

Liquid Waste Management

- The institution has proper drainage system to manage the liquid waste from laboratories and washrooms.
- The two rainwater harvesting units operational on the campus are used for collecting and preserving rainwater for use in washrooms and gardens.

E-Waste Management

Periodic maintenance of electronic pieces of equipment is done to ensure minimal generation of e-waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

As the only Higher Education institution in the rural region of Ranni, the college serves as a platform for empowering students from diverse backgrounds. Hence the institution offers an inclusive environment that develops the skills of its students. The institution has taken conscious efforts to provide an inclusive environment both in the academic and administrative levels. It follows the Centralised Allotment Process (CAP) of M. G. University for admitting students in the UG and PG programmes, strictly adhering to reservation policies of the State and Central governments. Apart from the institutional level scholarships, eligible UG and PG students are given the scholarships offered by the Govt. of Kerala and M G University. The institution promotes values of tolerance and harmony through its activities that mark unity in diversity. The institution organises events and celebrations of diverse cultures across the nation such as Kerala Piravi day, Onam and Christmas, Independence Day, International Women's Day etc.

Inclusion in Administrative and Academics Activities

- According to the affiliating university's regulations, admissions are handled on an inclusive basis, taking into account

1. SC,ST students
2. Students from minority and OBC communities

- Divyangjan facilities, Ramp, Disabled friendly toilets
- Scholarships and freeships

Cultural, Social and Linguistic Inclusion

The institution instils tolerance and harmony through:

- Women Cell
- Mens' Forum
- Students' Council
- Departments
- Day Celebrations
- Prayer Cell
- Music Club
- Choreography Club
- Ek Bharat Sreshtha Bharat Club

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution adheres to the principles of the Indian constitution, which promotes and defends democracy, logic and thought. It is constantly focussed on creating a community of responsible citizens who internalise democratic principles, rights, obligations and responsibilities while emulating the national spirit.

The institution follows a systematic plan of action through various curricular and co-curricular activities.

- Courses on Indian constitution and constitutional obligations are offered for undergraduate programmes like English, History, Economics, and BTM.
- One course each for all the programmes offered by the institution is earmarked for Human Rights.
- Value education is offered to first and second year UG students on all Wednesdays.
- Parliamentary mode of election is followed for constituting

the students' union.

- All office bearers from among the administrative and academic staff are selected in a democratic manner.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://naac.stthomascollegeranni.com/wp-content/uploads/2024/02/7.1.9_details-of-activities.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution has rendered particular emphasis on the celebration of national and international commemorative days,

events and festivals so as to ennoble notions of national and international harmony among the student community.

Some of them are World Environment Day Celebration (NSS and BhoomitraSena Club), World Food Safety Day (Women Cell and IQAC)International Yoga Day (NSS), National Reading Day and Reading Week Celebrations (Dept. of English,Malayalam,Library and Communicative Cell),Anti Narcotic Day (Dept. of History,EBSB)Tiger Day (Dept. of Zoology and Bhoomitrasena club)Moon Day(Dept. Physics)Hiroshima Day(Dept of Chemistry)Independence Day (Dept. of History and Malayalam, NSS),World Photography Day and World Humanitarian Day(NSS) Onam CelebrationWorld Coconut Day (Dept.of Botany)Hindi Day(Dept. Of Hindi)World Bamboo Day(Bhoomitra sena)NSS Day,World Translation Day(Dept. Of English)National Unity Day (EBSB Club),Kerala Piravi(Dept.of Malayalam,History and Zoology), National Energy Conservation Day(Dept.of Physics), Christmas ,Voters DAY (EBSB),World Hindi Day (Dept. of Hindi), Republic Day,,National Science Day (Dept. of Physics and Chemistry), World Space Week (Dept. of Physics), International Women's Day (Women's cell)

As part of these, programmes like poster making competitions, seminars,webinars, quiz competitions , drawing competitions, flash mobs,community extension activities,video presentations, debate and elocution competitions, essay writing competitions etc., were conducted for students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Nil

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Nil

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Nil